

F. No. 20-09/2013-Min.Estt
Government of India
Ministry of Jal Shakti
Department of Water Resources RD & GR
Central Ground Water Board

“Bhujal Bhawan”
NH IV, Faridabad-121001

Dated : 20.04.2022

OFFICE ORDER NO. 266 OF 2022

Approval of the Chairman, CGWB is hereby conveyed to delegate the following Administrative Powers of Head of Department under Rule 13(3) of DFPR's to Dr. Ratikanta Nayak, Scientist-E (Hg) and Director (Administration) (current charge), Central Ground Water Board (CGWB) with immediate effect:-

1. Sanction of GPF of Regional Directors/Head of Offices (of Regions)
2. Counter Signature of Pension papers of Regional Directors/Head of Offices (of Regions)
3. Signature of Mortgage Deed, Re-Conveyance Deed and other documents required for HBA
4. Sanction of extension of time limit for shifting family beyond normal six months
5. Signing on behalf of HOD on requisition for direct recruitment by SSC
6. Acceptance of Voluntary Retirement in respect of the Non-Gazetted officials upto the Pay Level - 6
7. Appointment of AMAs for employees of CGWB, CHQ and field offices of the Board
8. Signature of Agreement Deed of building hired for field offices
9. Sanction emergency Medical Treatment Bills of CHQ and Field Offices

2. The above delegated powers will be exercised subject to the limitations/restrictions and scales mentioned in DFPR's 1978 read with GFRs 2047, FR & SRs and other relevant orders issued by the Government / Competent Authority from time to time and will remain in force till further orders.


(Sanjeev Gupta)
Administrative officer

Distribution:-

1. Dr. Ratikanta Nayak, Scientist E (Hg) and Director (Admn.) (current charge), CGWB, Faridabad.
2. All Members of CGWB, CHQ, Faridabad / New Delhi.
3. The Finance & Accounts Officer, CGWB, Faridabad.
4. The Under Secretary (GWE), Ministry of Jal Shakti, DoWR, RD & GR, New Delhi.
5. All Regional Directors/ Executive Engineers/ Head of Offices of CGWB / RGI / CGWA.
6. The Pay & Accounts Officer, CGWB, Faridabad.
7. PA to Chairman, CGWB, Faridabad.
8. PS to Director (Admn), CGWB, Faridabad.
9. All Administrative Officers / Sectional Heads of CGWB, CHQ, Faridabad.